

**Good day,**

**Due to the COVID-19 pandemic, we are doing our part at the KTTA office to follow social isolation directives. Starting today, only 1 person will be working in the office at a time.**

**Lana and Erin will take turns working in the office. Proper WorkSafe procedures will be in effect to minimize transmission of anything between workers.**

**Darcy and I will be mainly working from home. You can reach me at [president@ktt.ca](mailto:president@ktt.ca) or on my cell phone, 250-320-1930.**

**Darcy can be reached at [1vp@ktt.ca](mailto:1vp@ktt.ca) or on her cell phone 250-320-9928. If you have questions or concerns, please do not hesitate to contact us.**

**Any forms such as medical or SIP etc, can be emailed directly to you or if you contact the office, arrangements for pickup can be made when staff are in the office.**

**Amanda can be reached at [2vp@ktt.ca](mailto:2vp@ktt.ca) and Sharlene can be reached at [prodchair@ktt.ca](mailto:prodchair@ktt.ca).**

**Laurel Macpherson  
President  
KTTA**