



School District No. 73
Workplace Risk Assessment (WRA)

If a student initiates a violent incident, this form is to be used by Principals/Vice Principal, in consultation with the affected staff member and a member of the Joint School Health and Safety Committee, to determine if a Safety Plan for that student is required.

Definition: "Violence means the attempted or actual exercise by a person, other than a worker, of any physical force so as to cause injury to a worker, and includes any threatening statement or behavior which gives a worker reasonable cause to believe that he or she is at risk of injury." – Reg 4.27



Date: _____ School: _____

Name of person reporting a concern: _____

Name of student involved in concern/incident: _____

D.O.B. _____

Date of incident: _____

Nature of the concern/incident: _____

Persons investigating risk: _____

The following chart is meant to assess behavioural incidents directed toward staff ONLY.

INTENSITY	FREQUENCY
If an incident has occurred, how severe was the injury? High - a severe injury requiring hospitalization Medium - moderate injury such as a sprain or fracture Low - a minor injury such as a bruise or scratch None - not applicable	How often are incidents likely to occur? High - at least once a week up to once or more a day Medium - at least once a month up to once a week Low - at least once a year up to once a month None - not applicable
The intensity of the incident(s) is: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <input type="checkbox"/> None <div style="border: 1px solid black; padding: 5px; margin-left: 20px;"> <i>Please check (✓) the box that best describes the risk at school</i> </div>	The frequency of the incidents is: <input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <input type="checkbox"/> None <div style="border: 1px solid black; padding: 5px; margin-left: 20px;"> <i>Please check (✓) the box that best describes the risk at school</i> </div>

1) A Safety Plan is presently in place for this student.

If a safety plan is in place for this student, do not proceed to question 2 or 3

- 2) This student presents a risk of violence toward staff (see chart above).
- a safety plan must be written when: (1) the intensity indicator **exceeds** “low”; or (2) the frequency indicator **exceeds** “low” while the intensity indicator exceeds “none”
 - the principal or designate signature is required on this form
 - the principal or designate will contact the District Behaviour Resource Teacher immediately to confirm or arrange for a safety plan meeting
- 3) This student does not present a risk of violence toward staff (see chart above).
- **As per the threshold instruction above (See #2)**

Principal (or designate Signature)	Date – Form Completed
Names of others who contributed to the risk assessment:	

File in a risk assessment file in the school office and forward a copy to the Manager of Health and Safety