

# KAMLOOPS THOMPSON TEACHERS' ASSOCIATION

A LOCAL OF THE BRITISH COLUMBIA TEACHERS' FEDERATION

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FROM: David Komljenovic, Amanda Jensen  
TO: Staff Representatives, Members  
DATE: March 1, 2017  
SUBJECT: Reporting on ADST and Career Education

## Question and Answer:

### **1. Are teachers required to report on Applied Design, Skills and Technology and Career Education?**

The Reporting Order from the Ministry states that teachers from Grades K-5 do ONLY have to report on ADST or Career Education in **TERM 3**. That means that teachers of classes from K-5 do NOT have to report on these in Term 1 or 2.

The Reporting Order from the Ministry does state that reporting would occur for ADST and Career Education from Grades 6-9 in all terms.

### **2. My school administration did not advise that I need to report on ADST and Career Education and now is stating that I do. What do I do?**

It is unreasonable to expect teachers of Grade 6-9 classes to report on ADST and Career Education when this expectation was not communicated. The district has noted that teachers do not have to report on **THIS TERM** on these subject areas if they were not aware that they needed to report on it.

Note that there are other districts that are not requiring teachers to report on ADST and Career Education until Term 3.

**Please note** that there is still a requirement to report on these subject areas in **Term 3**.

### **3. What do I do if I am now told that I need to report on ADST and Career Education but have no assessments for these subject areas?**

First talk to your school administration noting that you are not able to report on these subject areas as you have no assessments. If this is not successful, please let the KTTA office know and we will help out ([office@kttta.ca](mailto:office@kttta.ca) or 250-554-1223).

**4. What is the district doing about this?**

District administration will be meeting with school administrators this Thursday to communicate the expectation of being reasonable with reporting requirements.



# MEMORANDUM

**TO:** All Principals

**FROM:** Rob Schoen – Assistant Superintendent, Elementary  
Bill Hamblett – Assistant Superintendent, Secondary

**DATE:** October 26, 2016

**RE:** ADST Reporting Expectations

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The purpose of this memo is to give clear direction to principals as to the expectations regarding the reporting of student performance in relation to the learning standards set out in Applied Design, Skills and Technologies, and Career Education.

## **K – Gr. 3**

A summative report at the end of the year describing progress in relation to the learning standards. On the first report card the expectation is that the teachers will insert the following district generated comment into their report cards:

*Student performance will be reported on the final report card.*

## **Gr. 4 - 5**

A formal report at the end of the year indicating levels of performance in relation to the learning standards. On the first report card the expectation is that the teachers will insert the following district generated comment into their report cards:

*Student performance will be reported on the final report card.*

## **Gr. 6 - 7**

A letter grade and comment is to be included on all formal report cards. That said it is expected that the following district generated comment will be inserted into their report card:

### **Term 1**

*Students will be given a letter grade and comment on subsequent report cards.*

### **Term 2 & 3**

*Formal reports will include letter grades and a written reporting comment indicating student's level of performance in relation to the learning standards.*

**Gr. 8 - 9 (Brocklehurst Middle Grade 7)**

Where students are not yet enrolled in a specific ADST course, for ADST and Career Education the expectation is that teachers will insert the following district generated comment into their report cards:

*Descriptions of student progress in relation to the learning standards of Applied Design, Skills, and Technologies and Career Education will be included on subsequent report cards.*

**Gr. 8 - 9 (ADST Only)**

Where students are currently enrolled in a specific ADST course:

Term 1

If teachers are not yet working with the ADST curricular competencies, report on the content of this course as has been done in past practice with a letter grade and comment.

Term 2

A letter grade and a written reporting comment indicating students' levels of performance in relation to the learning standards set out in the curriculum is to be provided.