



School District No. 73  
(Kamloops/Thompson)

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# HEALTH & SAFETY NEWSLETTER

DECEMBER 15, 2016

## PRESENT:

MANAGEMENT: SHARLENE BOWERS, MICHELLE MARGINET.  
 KTTA: DAVID KOMLJENOVIC, GREGG HAFELI, RYAN BONDERUD  
 CUPE: MARILYN THOMPSON, CARLO SIA, KATHLEEN COCHRANE-HUNT  
 PRINCIPALS: MARK MCVITTIE  
 TRUSTEE: JOAN COWDEN

## *Call to Order*

Chairperson Bowers called the meeting to order at 8:32 a.m.

## *Adoption of the Minutes*

The minutes of the November 17, 2016 meeting were adopted as circulated.

## *Adoption of the Agenda*

The agenda was amended to show Fentanyl added to Old Business.

## *Old Business*

### **Air Quality**

Management reported that an issue was brought up around air quality at Aberdeen. Since that time management has spoken with the principal: rooms have been tested and management will be looking at the data.

### **Water Testing Update**

Management reported that the issues at TREC are ongoing. The fountain that had been replaced did not appear to make a difference with the lead content, so the Director of Transportation and Facilities and staff are trying to source out the lead. At Westwold a new well has been dug, but with the cold weather a sample has not been taken and the school remains on bottled water. Testing at the remaining worksites is ongoing.

### **WorkSafeBC Orders**

Management reported that the first phase of the Risk Assessment is underway and all staff should have received a survey to complete. The results will be rolled into the site risk assessment for each school/facility. A KTTA representative reported

that at their site safety meeting the administrators did not raise the issue about the survey, and at the school level it does not appear to have been put forward by the administrators, although it has been distributed. The representative raised the issue and will be sending out information to the school safety reps for each worksite. Management advised the issue has been discussed at admin. meetings and admin. are not required to raise the issue at site safety meetings. The Notice of Compliance was submitted to WorkSafe November 30, ahead of the December 2 deadline. Compliance has been received from WorkSafe advising the plan going forward is appropriate. The principal representative advised discussion had taken place at their worksite around student safety plans, and the feeling is that now there is almost a need for two – one to address the safety of the student, and another for the safety of the employee. The management representative advised that provincially the idea behind the safety plan is for the employee safety, and the behav-

our plan is for the student's safety, although that is not the way they were adopted in our district. Additional training will be provided at the January admin. meeting.

### **Fentanyl**

A KTTA representative advised that in follow up to the last meeting, the understanding is that there are certain individuals in the schools that apply to have the naloxone. The question is if there is only one first aid attendant, will there still be a few individuals in the school trained? Management advised there would be a few individuals in each school. Each site, aside from the smaller rural schools, has more than one First Aid Designate. A KTTA representative advised they understand that schools must apply to have the kits, but asked who will determine which schools get the kits and if any schools have requested them. Management advised there are worksites who have requested the kits, and if staff have concerns about students those concerns should be raised with admin. so they are aware.

## NEXT MEETING:

January 19, 2017 in the Boardroom at the School Board Office.

## HEALTH &amp; SAFETY NEWSLETTER

*New Business***Monthly Reports:**

The following reports were reviewed:

- Custodial Safety Inspection Checklist
- Incident Report Summary
- Worksite Safety Committee Minutes
- Automotive Hoist Checklist
- Secondary Science Safety Checklist

Management will follow up with those schools who have not submitted the Custodial Safety Inspection checklists, worksite safety committee minutes, and automotive lift inspections.

*Incident Reports | December 2016 (Public Version)*

Incident Description	Injury Type	Recommendations
Worker mis-stepped on steps leading off of bus. Worker leaned forward to grab handrail on side of bus steps and fell out of the school bus door onto the pavement.	Sprain/Strain	Employee to hold provided railing
Worker was pushing a lift of plywood into shop off loading dock and right foot slipped. Plywood is a new brand with more lamination and glue.	Sprain/Strain	Staff need to be aware of change in product weight and adapt handling habit to accommodate the increased load. Utilize more staff
Worker was working with a student when worker twisted around to speak to someone and felt sharp pain in his/her back	Sprain/Strain	Take time to make a full turn
Worker was lifting a student with the help of another worker on to the toilet. Student is unable to support him/herself. Worker is required to do this lift one day/week and twice on that day. Bathroom has limited space due to wall in close proximity to toilet.	Sprain/Strain	Worker's scheduled adjusted to eliminate toileting responsibilities for a period of 4 work weeks. New overhead lift pending installation
While teaching PE worker took a few steps backwards and tripped over student crawling behind worker.		Shoulder check before walking
Student escalated and was throwing balls at classmates. Student was instructed to stop and began chasing worker and throwing balls at worker and co-worker.	None reported	Carefully monitor student's levels of escalation.
Power tool was left on top of ladder. When the ladder was moved the tool fell and struck worker on left forearm.	Swelling	Do not leave tools on top of ladders.
Worker was playing catch with a dodgeball in class. Particle flew into worker's eye.	Foreign object	Part of game play
Worker advises he/she was helping student do school work. Student has history of violent behaviour. Student broke his/her pencil. Worker was attempting first step in behaviour plan (distraction) and student punched worker in the face with his/her fist.	Bruising/Contusion	To be determined at case conference. Coming back 1/4 days until Christmas. Child attending Children's Hospital for complete testing. Case conference prior to child's return to school Feb. 2017
Worker tripped on last stair and fell on right knee.	Bruising, Swelling	Lighting in stairwell could be brighter.
Student was grabbing another student. Worker was behind and was about to ask students to separate when the student hugging suddenly flung arms back and accidentally struck worker in chest with her forearm.	Bruising	Staff reminded to keep distance when intervening in horseplay.